



Fundraising Terms and Conditions

African Rainbow Family

By enrolling your fundraising efforts with the charity, you are accepting the stated Terms & Conditions. These are accessible for you to view during the registration process.

These Terms & Conditions will be shared again to all fundraisers upon confirmation of their registration.

Definitions:

- **African Rainbow Family or 'ARF':** Mention of African Rainbow Family in this document refers to the charity that is being supported by any fundraisers.
- **Fundraiser:** The individual who has completed or is completing the online registration form with African Rainbow Family.

Upon completion of the online registration and by coordinating your event or activity in aid of African Rainbow Family, you are in agreement with the following Terms & Conditions.

These terms form the basis of the fundraising agreement between African Rainbow Family and yourself as a participant.

a. Age Requirements

Any individual arranging a fundraising event for African Rainbow Family must be at least 16 years old at the time of registration with the charity. If a person under the age of 16 wishes to fundraise for African Rainbow Family, their parent or legal guardian must complete the registration process.

b. Fundraising

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The fundraiser (hereby referred to as 'I') acknowledges that the fundraising event they are arranging is in support of African Rainbow Family.

I understand that:

1. I am solely responsible for the event (including all expenses and liabilities), and African Rainbow Family holds no responsibility or liability for the event. The event will not be covered by African Rainbow Family's insurance program. If necessary, I will secure my own insurance if necessary and ensure that contractors and external venues used can demonstrate relevant insurance coverage where needed.

2. I am accountable for the safety of all participants and will conduct any necessary risk assessments.

3. I will ensure food hygiene and obtain relevant licenses, such as for selling alcohol at the event or conducting a multi-day raffle.

4. I will make every effort to raise funds for African Rainbow Family in relation to my event.

5. I understand and will clearly communicate to my supporters that all funds raised will be donated to African Rainbow Family.

6. If my fundraising supports charities other than African Rainbow Family, I will inform African Rainbow Family at the point of registration or soon after, specifying the distribution of funds to each charity, and make donations accordingly. The breakdown of how funds will be distributed will also be made clear to my supporters and donors.

7. Donations, in most circumstances, are not refundable, even if the event does not occur.

8. I will only use legal means to fundraise for African Rainbow Family and will not tarnish the charity's reputation. **I will adhere to specific fundraising rules and any additional regulations communicated by African Rainbow Family:**

i. I will not use African Rainbow Family's name or associated logos without prior permission and will allow approval of any materials before printing or digital usage. Approval may take up to 5 working days.

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ii. I will inform event attendees that I am fundraising "on behalf of" African Rainbow Family.

iii. I will not incur any expenses or liabilities on behalf of African Rainbow Family.

iv. Prior to conducting any raffle, lottery, or public event, I will contact African Rainbow Family and comply with their guidance, guidelines, and legal requirements.

v. I will seek approval from African Rainbow Family before approaching the press or celebrities for event support.

vi. I will obtain necessary approvals from the local authority before conducting street collections or collections on private property. House-to-house collections are not permitted.

vii. I will responsibly manage funds raised in African Rainbow Family's name, both during and after the event, until transferring them to the charity.

c. Donating the Funds

1. I will forward all donations made to African Rainbow Family, whether by cash, cheque, bank transfer, or online giving provider, no later than six weeks after the event.

i. If applicable, I will provide African Rainbow Family with completed sponsor forms, detailing sponsors' names, addresses, and donation amounts, no later than 4 weeks after my event. This allows for gift aid processing on donations. Contact with sponsors will only occur if indicated on the sponsorship form.

ii. Cheques should be made payable to 'African Rainbow Family' and sent to the charity within 6 weeks of issue.

iii. I will use sponsorship forms provided by African Rainbow Family and not any other type unless agreed upon with the charity.

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iv. African Rainbow Family may request a breakdown of costs and donations related to my fundraising to verify the amount raised. I agree to maintain comprehensive records and provide this information within 2 weeks of any request.

d. Confirmation

I confirm that I have read, comprehended, and agreed to all the outlined terms and conditions. I acknowledge that African Rainbow Family may terminate our association if I breach any of these terms.

We advise printing and retaining a copy of this agreement, noting the acceptance date of its terms and conditions.

For any inquiries or concerns regarding your responsibilities under these terms and conditions, please contact your designated charity representative, email info@africanrainbowfamily.org, or call 07711 285 567. We are here to assist you. Thank you for your support, and best of luck with your fundraising endeavours!